

## POSITION DESCRIPTION: WINEMAKER

One of the Yarra Valley's most recognised brands, Punt Road Wines produces a variety of cool climate wines across their four different ranges, including a Cellar Door exclusive label. A family owned and locally run business, Punt Road Wines is a well-established and respected brand that also provides contract processing for a number of clients at their winery in Coldstream.

The Winemaker will report directly to the Senior Winemaker/Manager, overseeing winery operations and play a pivotal role in advising sister company - Red Rich Fruits - on vineyard practices. As Brand Ambassador, this role will also involve active engagement with trade, media and wine industry associations, to represent and promote the Punt Road Wine brand.

This is a hands-on role, with a broad range of stakeholders and responsibilities, requiring a committed and proactive approach to maintaining positive relationships across all areas of the business.

### DUTIES & RESPONSIBILITIES:

- Provide technical support and advice to sister company and fruit supplier - Red Rich Fruits - on vineyard operations and redevelopment
- Plan fruit allocation, sampling and yield estimations & harvest schedules
- Organise winery work plan and cellar operations
- Coordinate and manage bottling schedules, supplies and regulations
- Prepare wines to style, schedule and budget
- Assist in cellar operations and winery maintenance
- Organise the winery oak program
- Oversee Workplace Health & Safety, QA and compliance, including cellar and laboratory standards
- Analyse production and sales forecasts to ensure appropriate supply
- Ensure LIP and allergen/export requirements are met
- Recruitment and training of vintage staff
- Assist in contract winemaking operations and client contact
- Manage and negotiate bulk wine sale agreements

### SKILLS & QUALIFICATIONS:

- Tertiary qualification in Oenology
- At least 5 years' relevant winemaking experience
- Good understanding of vineyard operations and management
- Forklift and driver's licences

### ATTRIBUTES:

- Positive leadership qualities
- High level of attention to detail
- Articulate and a good communicator
- Physically capable of undertaking cellar duties
- Ability to travel domestically
- Capacity to work extended hours when required

### INTERFACES:

- Internal:
  - Senior Winemaker/Manager
  - Marketing & Sales Manager (General Manager)
  - Vineyard Manager - Red Rich Fruits
  - Winemaking team
- External:
  - Media, trade & consumers
  - Wine industry associations
  - Wine shows
  - Contractors/Suppliers
  - Contract winemaking clients