



Position Description: Finished Goods Manager

Fowles Wine is a 100% family-owned winery located in the Strathbogie Ranges, 130 kilometres north of Melbourne. The bottling line and warehouse are situated on the same complex as the award-winning restaurant and cellar door on the Hume Highway, while the vineyards and winery are nearby, only 10 minutes' drive from the restaurant.

Fowles Wine is known for crafting some of Australia's finest cool climate wines, winning many of the world's most prestigious wine medals and trophies.

Reporting to the Chief Winemaker the role of Finished Goods Manager encompasses all aspects of wine packaging and logistics. As part of the management team, this is a critical, hands-on role which includes:

Bottling & Warehousing Operations:

- Mentor and manage the bottling line and warehousing teams;
- Manage efficient packaging schedules in conjunction with winemaking and sales teams;
- Procurement and management of dry goods;
- Precise, safe and compliant operation of the bottling facility;
- Ongoing management of HACCP requirements;
- Oversee maintenance schedules and spare parts to ensure reliability;
- Generate monthly packaging reports;
- Manage warehouse for spatial and handling efficiencies plus wine quality and condition;
- Manage logistics to ensure customer satisfaction – from major retailers to wine club;
- Manage stock control and security;
- Ensure a safe working environment.

Skills and Qualifications:

- Solid, practical experience in wineries or similar businesses;
- Computer literacy;
- Valid forklift and driver's licences.

Competencies:

- Clear communication and organisation;
- Attention to detail;
- Customer service orientation;
- A focus on safety and environmental responsibility.

Interfaces:

External:

- Customers;
- Suppliers and contractors;
- Contract bottling and winemaking clients;

Internal:

- Warehouse and bottling teams;
- Winery and laboratory team;
- Chief Winemaker;
- Marketing and sales teams;
- General Manager;
- CEO.